



**ORGANIZATION OF  
AFRICAN UNITY**

Secretariat  
P. O. Box 3243

منظمة الوحدة الأفريقية

السيكروتارية  
ب. م. ب. 3243

**ORGANISATION DE L'UNITE  
AFRICAINNE**

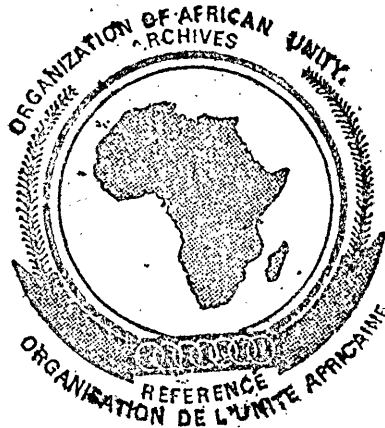
Secrétariat  
B. P. 3243

البي. م. ب. 3243 أديس أبابا

COUNCIL OF MINISTERS  
28TH ORDINARY SESSION  
TOGO, LOME  
20 - 28TH February 1977

CM/801 (XXVIII)

CONSIDERATION OF APPLICATION FOR  
SUBVENTION BY THE ASSOCIATION FOR THE ADVANCEMENT OF  
AGRICULTURAL SCIENCE IN  
AFRICA (AAASA)



CM/801

Association for the Advancement  
of Agricultural Sciences in Africa  
(AAASA)

Observer Member of OAU

Inaugurated at Abidjan, Ivory Coast April 1968

Secretariat  
P.O. Box 30087,  
Addis Ababa, Ethiopia.  
Tel: 44-35-36

Ref: = OAU

December 22, 1976

H.E. Mr. William Eteki Mboumoua,  
Administrative Secretary-General,  
Organization of African Unity (OAU)  
Addis Ababa,  
Ethiopia.

Your Excellency,

Application of Subvention for the Association for the  
Advancement of Agricultural Sciences in Africa (AAASA)  
1977/78 Program of Activity

The Association for the Advancement of Agricultural Sciences in Africa avails itself of this opportunity to renew to Your Excellency and the Organization of African Unity the assurances of its highest consideration and respect.

On December 6, 1976 I addressed to Your Excellency a letter of request for a financial support of AAASA 1976/77 program of work. I have been informed that commitments of subventions for that fiscal year were already made. Since the Association target in seeking OAU support is still standing, I hereby re-apply for a request of a subvention to assist the Association in the execution of its 1977/78 activity.

In this respect, I wish to seize the opportunity to present to Your Excellency the following items and documents that are relevant to the Association's activities and objectives:

1. AAASA Membership

AAASA is a voluntary, non-profit making, professional Association of Agricultural Scientists. Members of the Association are over 500 representing all the Member States of the OAU and each Member represents an agricultural scientist most knowledgeable about the problems of agricultural development of his country. The Association is entirely governed by an elected Board of officers. (Attachment I).

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AAASA is an autonomous International Organization. Its resources come from the following revenues:-

- (a) Membership fees and annual publication subscriptions  
(Attachment II).
- (b) Donations from African Governments. The Association is annually supported by the Governments of Ethiopia, Nigeria, Ghana, Sierra Leone and Senegal. It has also been promised support by many other African Governments.
- (c) Grants, gifts, bequests, etc. from individuals, governments, national and private organizations, regional and international organizations may be accepted on behalf of the Association by the Executive Committee.

The greatest asset, however, that the Association has is the interest, enthusiasm and support of African Governments and the confidence of African Agriculturists.

### 3. AAASA Headquarter

AAASA Secretariat was established since 1969 in Addis Ababa, Ethiopia. The Government of Ethiopia granted the Association a legal international status and a rent-free office accommodation. At present the Association's head-quarter operates from the National House building, nearly opposite the African Hall (ECA).

### 4. AAASA Status with OAU

AAASA Activity is mainly with OAU Member States both individually and collectively in programs to accelerate African agricultural and rural development. The Association has an observer status with OAU and its establishment is in the harmony with the spirit of the Organization of African Unity (OAU).

In the last two fiscal years (1974/75 & 1975/76) AAASA achieved the following program of activities:

Publications - Published its bi-annually journal "AAASA Journal" and its quarterly "NEWSLETTER". These publications have become the instrument of an effective dialogue for French and English speaking African scientists. The Association has also sponsored the publication of the PROCEEDINGS of the 2nd General Conference, Dakar, Senegal.

Meetings - The Second General Conference of AAASA was held in 24 - 28 March 1975 at Dakar, Senegal. The theme was "Making Agricultural Research More Meaningful to Farmers". A five Years Programme of the Association's Activity (1975/80) was adopted at this meeting (Attachment III). A Workshop on "Cropping Systems in Africa" took place from 1 - 6 December, 1975 at the Faculty of Agriculture, Morogoro, Tanzania.

The participation of outstanding African scientists and representatives of International Organizations in these meetings demonstrated the potential capabilities of the Association towards the contribution of agricultural development in Africa.

In the next two fiscal years (1976/77 and 1977/78) AAASA has planned the following activities for execution:

- A. Publication of its regular journal and newsletter; a directory of AAASA members in Africa and proceedings of workshops and conferences.
  
- B. Holding Scientific meetings:
  - a) Workshops of 1976/77
    - i) "Plant Genetics Resources in Africa" which is scheduled to be held at Ibadan, Nigeria.
  
    - ii) "Administration of Agricultural Research in Africa" which is planned to take place at Nairobi, Kenya.
  
  - b) Workshops of 1977/78

Two workshops/seminars pertaining to promotion of agricultural research and production cooperation among African countries will be executed. The topics and venues will be extracted from the scheme of the Five Year Program of Activity.
  
  - c) 3rd Conference of AAASA 1977/78  
Theme: "Food Crisis and Agricultural Production in Africa: Problems, Policies and Solutions".  
  
Venue: Ibadan, Nigeria  
  
Date: 3 - 13 April, 1978.
  
- C. Arranging technical assistance and consultancy services for African Government requiring specialists services in agriculture.
  
- D. Sponsoring of specific agricultural research projects which are of general interest to the totality of African agriculture. AAASA hopes to act as a catalyst in this regard.

## 6. AAASA FINANCES

Revenues and expenditures of the Association are checked by AAASA accountant and are audited by reputable external auditors. Audit Reports for 1974/75 and 1975/76 prepared by Messrs Price Waterhouse Peat & Co. of Addis Ababa are enclosed. (Attachment IV).

Total estimated cost of the adopted five year program of activity (1975-80)

amounts to US\$ 1,317,000 (US\$263,400/year).. Since the Association is still in its infancy I, hereby humbly and respectfully apply through Your Excellency to the Esteemed Organization of African Unity to come to the aid of this Association at this crucial stages of its growth. The fact that, AAASA is the only organization through which African agricultural scientists could be reached with ease as well as any Interafrican Co-operation in agricultural development could find a way for effective expression, its full support by OAU is therefore urgently needed. AAASA is looking forward to the day of its full support by the African Governments in order to adequately fulfil its services towards African agricultural affairs.

On behalf of the Association, we request that Your Organization kindly approves giving the Association a subvention of US\$100,000 for its 1977/78 fiscal year. I shall be grateful if Your Excellency submits our request to the OAU Council of Ministers for favourable consideration.

Accept Sir, the assurances of our highest consideration and respect to Your Excellency and the Esteemed Organization of African Unity.

Yours sincerely,

(signed) Prof. B.A. Oteifa  
Administrative Secretary-General  
AAASA.

Encs.

c.c. Mr. Louis A. Sauger  
AAASA President

H.E. Prof. M. Abdèl Akher,  
Vice President

Dr. Mukendi T.M.  
Hon. Secretary-General

Prof. R.O. Adegboye  
Hon. Treasurer

## AAASA NEWS LETTER

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P.O. Box 30087, Addis Ababa, Ethiopia. CABLES: AGAFRIC

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Attachment 1

## BASIC FACTS ABOUT AAASA

- Legal Status:-** The Association for the Advancement of Agricultural Sciences in Africa (AAASA) was inaugurated in April 1968 at Abidjan, Ivory Coast. Its constitution was adopted on September 3, 1971. The Association is also an observer member of the United Nations (UN) and the Organization of African Unity (OAU).
- Executive Board:-** AAASA is governed by an Executive Committee consisting of four elected officers: a President, Vice President, a General Secretary and Treasurer: the immediate past President- four members elected on the basis of Regional and Linguistic representation and one from among the Chairman of the Scientific Sections. Elected officers and members will serve until the next General Assembly.

Officers and Executive Committee Members for 1975-78President - Mr. L.A. Sauger (Senegal)Vice President - Prof M. Abdel Akher (Egypt)Hon. Secretary General - Dr. Mukendi T.M. (Zaire)Hon. Treasurer- Prof. R.O. Adegboye (Nigeria)

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Prof. V.A. Oyenuga (Nigeria), Mr. J.M. Ojal (Kenya), Prof. M.El-Fouly (Egypt), Dr. A.K. Diallo (Senegal), Dr. M. Kanda Kanda (Zaire) and Prof. S. La-Anyane (Ghana)

The Association has also Country Representatives in twelve African countries.

**Secretariat:-** The Administrative Secretary-General, Prof. B.A. Oteifa, heads a secretariat, with headquarters at Addis Ababa, Ethiopia.

**Policy:-** AAASA is a non-profit making organization that aims towards the accomplishment of the following services: 1) development and application of agricultural sciences throughout Africa; 2) exchange of experiences among scientists and professionals through periodic conferences, workshops, seminars and publications; 3) encouragement of Africans to get training in various fields of agriculture and 4) cooperation with other organizations interested in the steady progress and development of African Agriculture.

**Program of Activity 1975 - 80:-** AAASA Program of Work and Priorities for 1975 - 80 concentrates on the following four broad aspects: a) Membership Development; b) Compilation and dissemination of information on agricultural research and production in Africa; c) Promotion of agricultural research and production cooperation among African Countries and d) Sponsorship/Support of research in specific agricultural problems.

**Membership:-** AAASA members are comprised of individual agricultural scientists, research institutions, organizations engaged in agriculturally related activities, teaching and extension education in Africa.

African Countries with AAASA Membership

Algeria	Ghana	Sierra Leone
Burundi	Upper Volta	Sudan
Cameroun	Kenya	Swaziland
Centra Africa	Liberia	Tchad
Congo Rep.	Madagascar	Tanzania
Ivory Coast	Mali	Togo
Rep. of Benin	Malawi	Tunisia
Egypt	Mauritius	Uganda
Ethiopia	Nigeria	Zaire
Gambia	Niger	Zambia
Gabon	Senegal	

Overseas Countries with AAASA Membership

Afganistan	Holland	Papua New Guinea
Australia	Fed. Rep. of Germany	Trinidad
Belgium	India	U.S.A.
Canada	Italy	Virgin Island
Columbia	Japan	Yemen Arab Rep.
France	Lebanon	
Great Britain	Switzerland	

Publications: AAASA publishes a quarterly NEWSLETTER twice a year scientific JOURNAL and Proceedings of Conferences.

AAASA Journal Editorial Board for 1975/1978

Chairman (Editor-in-Chief) Prof. S. La-Anyane (Ghana)

Members: Dr. O.F. Esuruoso (Nigeria)

Dr. Henry Obeng (Ghana)

Dr. J.A. Alao (Nigeria)

Prof. Lamine Ndiaye (Senegal)

AAASA Publications Advisor at Secretariat

Editory Mr. Asrat Wendem-Agenehu

Revenue and Expenditure:- AAASA revenue comes from membership, subscription fees, contributions by Governments and grants from International Organizations, Foundations and Agencies. The greatest asset, however, that the Association has the moral and material support of African Governments and the confidence



of African Agricultural Scientists. The Executive Committee approves and controls core and projects programme budgets. An internal audit checks revenues and expenditures and the accounts are audited by reputable external auditors. The financial report goes to the General Assembly.

Attachment IV

PRICE WATERHOUSE PEAT & CO.  
Chartered Accountants

P.O. Box 1187,  
ADDIS ABABA  
ETHIOPIA

PRIVATE AND CONFIDENTIAL

15 August 1976

The Honorary Treasurer  
Association for the Advancement of  
Agricultural Sciences in Africa.  
ADDIS ABABA

Dear Sir

ACCOUNTS 30 JUNE 1975

In accordance with the instructions of Dr. L. K. Opeke, the Administrative Secretary General of the Association, we have carried out an examination of the books of the Association for the Advancement of Agricultural Sciences in Africa for the year ended 30 June 1975 and have pleasure in reporting on the attached receipts and payments account.

This report follows one submitted to you at the conclusion of our previous audit under date of 5 August 1974. We are pleased to note that some of the recommendations included in that report have now been adopted and others are in the course of being adopted.

It must be appreciated that the matters referred to below came to our notice during the conduct of our normal audit procedures which are designed primarily with a view to the expression of our opinion on the accounts of the Association. Therefore our comments cannot be expected to include all possible improvements in internal control and to disclose all defalcations and irregularities which a more extensive special examination might develop and reveal. Because of the nature of the activities of the Association, for instance the receipt of ex gratia donations, it was impracticable for us to extend our examination of revenue beyond amounts recorded.

Statement of Opinion

We hereby certify the attached receipts and payments account of the Association for the Advancement of Agricultural Sciences in Africa for the year ended 30 June 1975 to be in accordance with the accounting records presented to us for examination and to the best of our knowledge

and belief, to reflect correctly the funds of the Association at 30 June 1975.

As a result of our examination we have the following comments to make:-

1. Grants, Eth. \$114,692.04

Grants were received from the following organizations:-

	<u>Eth \$ ct</u>
The Ford Foundation	51 750 00
The Rockefeller Foundation	30 292 68
USAID	<u>32 649 36</u>
	<u>114 692 04</u>

The above three grants were confirmed by the donors.

2. Membership fees, Eth. \$8,321.61

We test checked the membership fees received to the bank deposit slips and bank advices and the membership register was agreed with the receipts and payments account.

3. Donations, Eth. \$16,560.00

This represents one donation received from the Government of Nigeria.

We have seen satisfactory documentary evidence of the receipt of the above donation which was the only donation recorded in the books during the year under review.

4. Other income, Eth. \$3,166.33

This income mostly consisted of the proceeds of sales of journals. The examination of these receipts was covered during our normal audit tests

5. Publication expenses Eth. \$2,869.67

This expense is made up of the costs of translations, editorial board expenses, illustrations and the heading of AAASA newsletter. This amounted to Eth \$1 113.33. An amount of Eth. \$1,756.34 has been accrued in respect of the amount due to East African Literature Bureau outstanding since 30 June 1973.

6. Salaries and Wages Eth. \$90,897.91

The large increase of this item of expenditure is due mainly to the cost of the salary of the Administrative Secretary-General. Last year this position was filled by Dr. Bernad Steele who was the Acting Administrative

Secretary-General and his salary was paid by the British Government.

7. Rent, Eth. \$980.00

The rental of the Secretariat's offices was Eth. 950 per month less Eth \$600 per month which was met by the Ethiopian Government On 6 November 1973 two offices were vacated and the rent reduced by Eth \$350 per month with the effect that no rent is payable by the Association after that date. Eth \$980 was paid during the year in respect of the prior year

8 Miscellaneous expenses Eth. \$11,276.62

This consists of the following:-

	<u>Eth. \$ ct.</u>
Air tickets for Dr. Opeke and per diems	4,687.65
Audit fee and expenses	2,484.15
Cost of conference facilities	789.18
Sundry expenses	<u>863.24</u>
	8,824.22
Outstanding at 1 July 1974	<u>2,452.40</u>
	<u>11,276.62</u>
	=====

All the above expenses have been properly approved.

9. Balances carried forward, Eth. \$53,275.85

We counted the cash in hand of Eth. \$9.41 as at 30 June 1975 and agreed the amount with the records of the Association.

All bank accounts were confirmed direct to us by the Association's bankers the Commercial Bank of Ethiopia SC the Addis Ababa Bank SC and the Co-operative Bank Limited Nigeria.

United States dollars have been converted at the official rate of US\$1.00 equals Eth \$2.07, and the Nigerian Naira have been converted at the rate of N 1 00 equals US\$1.63

10. Creditors Eth \$2,066.34

The accounting records indicate that the following amounts were due by the Association at 30 June 1975. All amounts are current except the amount of Eth. \$1,756.34 due to the East African Literature Bureau which has been outstanding for over two years.

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10 (Cont.)

	<u>Eth. \$ ct</u>
East African Literature Bureau	1 756.34
Accruals for telephone and telgrams	300.00
Accruals for light and water	<u>10.00</u>
	<u>2 066.34</u>

### III General

We again are pleased to note a general improvement in the Association's records since our report of 5 August 1974. However, we have the following comments to make regarding matters of internal control:-

- (a) We recommend that the journals of the Association be controlled along with the rest of the Association's stationery.
- (b) There were no bank advices available from the Co-operative Bank of Nigeria. Only the net amounts of money deposited there have been reflected. It is considered better practice to show the gross amount as being received, with bank charges as deduction therefrom.
- (c) We recommend that all bank accounts be reconciled monthly and that they are independently checked by the Administrative Secretary-General. During the year the Association's bankers in Nigeria overpaid Dr. Opeke. This will be recovered in 1975/76.
- (d) We would recommend that all payment vouchers invoices and receipts should be stamped "paid" to avoid the possibility of them being represented for payment.
- (e) Your Administrative Secretary Dr Opeke has safe custody over blank signed cheques of the US dollar account. We consider that the practice of maintaining blank cheques should be stopped and would recommend that the memorandum of the Association be changed to the effect that the Administrative Secretary General be one of the two signatories.

We are grateful to all members of the Association's staff who have assisted us in carrying out our work.

Yours faithfully,

(Signed) Price Waterhouse Peat & Co.

PRICE WATERHOUSE PEAT & CO.  
Chartered Accountants

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Attachment  
P.O. Box 1187  
ADDIS ABABA  
ETHIOPIA

CONFIDENTIAL

30 November 1976

The Honorary Treasurer  
Association for the Advancement of  
Agricultural Sciences in Africa,  
Addis Ababa

Dear Sir,

ACCOUNTS 30 JUNE 1976.

In accordance with the instructions of Dr. LK Opeke, the former Administrative Secretary General of the Association, we have carried out an examination of the books of the Association for the Advancement of Agricultural Sciences in Africa for the year ended 30 June 1976 and have pleasure in reporting on the attached receipts and payments account.

This report follows one submitted to you at the conclusion of our previous audit under date of 15 August 1975. We are pleased to note that some of the recommendations included in that report have now been adopted and others are in the course of being adopted.

It must be appreciated that the matters referred to below came to our notice during the conduct of our normal audit procedures which are designed primarily with a view to the expression of our opinion on the accounts of the Association. Therefore our comments cannot be expected to include all possible improvements in internal control and to disclose all defalcations and irregularities which a more extensive special examination might develop and reveal. Because of the nature of the activities of the Association for instance, the receipt of ex gratia donations, it was impracticable for us to extend our examination of revenue beyond amounts recorded.

#### STATEMENT OF OPINION

We hereby certify the attached receipts and payments account of the Association for the Advancement of Agricultural Sciences in Africa for the year ended 30 June 1976 to be in accordance with the accounting records presented to us for examination and, to the best of our knowledge and belief, to reflect correctly the funds of the Association at 30 June 1976.

We have obtained all the information and explanations which we considered necessary for our audit except that, despite letters and cables, we have not

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received an independent confirmation from the Co-operative Bank Limited Nigeria for the current account and savings accounts amounting to Eth \$8,913.86.

As a result of our examination we have the following comments to make:-

RECEIPTS

1. Grants, Eth.\$179,055.00

Grants were received from the following organisations:-

	Eth.\$ ct
The Ford Foundation	36,225.00
USAID	<u>142,830.00</u>
	<u><u>179,055.00</u></u>

The above grants were confirmed by the donors.

2. Membership fees, Eth.\$10,577.48

We test checked the membership fees received to the bank deposit slips and bank advices and the membership register was agreed with the receipts and payments account

3. Donations Eth \$2 189.56

This represents donations received from the Government of Senegal and Mr LA Sauger.

We have seen satisfactory documentary evidence of the receipt of the above donations which were the only donations recorded in the books during the year under review. Only the donation received from Mr. LA Sauger has been confirmed to us.

4. Other Income, Eth. \$2,539.63

This income mostly consisted of the proceeds of sales of journals and bank interest income. The examination of these receipts was covered during our normal audit tests.

PAYMENTS

5. Publication expenses, Eth. \$22,130.74

The large increase of this item of expenditure is due mainly to the costs of publications of the proceedings of the Second General Conference held in Dakar, Senegal from 24 to 28 March 1975, the

Association's journal, cost of translations, illustrations and the heading of the Association's newsletter. This amounted to Eth.\$23,345.15. An amount of Eth.\$1,756.34 has been included in the total expenditure and outstanding account in respect of the balance due to East African Literature Bureau unpaid since 30 June 1973.

6. Wages and Salaries, other personnel, Eth.\$26,603.14

The above includes Eth. \$1,282.20 representing the Association's contribution to the local employees' provident fund. The Association's contribution together with that contributed by the staff is deposited into the individual bank saving accounts of the employees. These accounts can be operated jointly by the Administrative Secretary-General and the Association's Accountant.

7. Miscellaneous expenses, Eth.\$20,960.83

This consists of the following:-

	<u>Eth. \$ ct</u>
Air tickets for Dr. Opeke and per diems	10,687.84
Audit fee and expenses	1,500.00
Cost of conference facilities	8 882 52
Insurance	455.00
Sundry expenses	<u>1,469.66</u>
	22,995.02
Outstanding at 30 June 1976	<u>2,034.19</u>
	<u>20,960.83</u>

All the above expenses have been properly approved. The cost of conference facilities is incurred in connection with the workshop at Morogoro Tanzania.

8. Staff Loans and Advances, Eth.\$750

This represents the outstanding balance on loans and advances granted to employees. This balance is due to be repaid after 30 June 1976.

9. Balance carried forward, Eth. \$82,606.67

We counted the cash in hand of Eth.\$582.68 as at 30 June 1976 and agreed the amount with the records of the Association.

The bank accounts were confirmed direct to us by the Association's bankers, that is, Commercial Bank of Ethiopia SC and Addis Ababa Bank. However despite repeated requests, we have not received confirmation from Co-operative Bank Ltd., Nigeria.

United States dollars have been translated at the official rate of US\$1.00



equals Eth. 2.07. and Nigerian Nairas have been translated at the rate of N 1.00 equals US\$1.60

10. Creditors, Eth. \$9,857.13

The accounting records indicate that the following amounts were payable by the Association at 30 June 1976. All amounts are current except the amount of Eth.\$1,756.34 due to the East African Literature Bureau which has been outstanding for several years.

	<u>Eth.\$ ct</u>
Amounts due to airlines	5,967.69
East African Literature Bureau	1,756.34
Other payable	1,658.10
Accruals for telephone and telegrams	450.00
Accruals for light and water	<u>25.00</u>
	<u>9,857.13</u>

We noted that the Association did not receive credit noted from the airlines in respect of unutilised air tickets. We suggest that this matter should be followed up

GENERAL

11 We again are pleased to note a general improvement in the Association's records since our report of 15 August 1975 however we have the following comments to make regarding matters of internal control:

- (a) We recommend that the journals of the Association should be controlled along with the rest of the Association's stationery
- (b) We recommend that all payment vouchers, invoices and receipts should be stamped "paid" to avoid the possibility of them being re-presented for payment. We understand this is in the course of being implemented.
- (c) While checking the bank statements from Co-operative Bank Ltd., Nigeria, we noted that N 61 and N 707.60 deposited into the Bank on 13 March 1976 and 14 May 1976 respectively were not shown on the bank statements, although the deposit slips were signed and stamped by the Bank. The Association has written to the Bank requesting clarification. We recommend that monthly bank statements should be obtained from the Bank.
- (d) Your former Administrative Secretary-General, Dr. Opeke, had safe custody over blank signed cheques of the US\$ account. We consider that the practice of maintaining blank signed cheques should be stopped and would again recommend that the memorandum of the Association be changed to the effect that the Administrative

Secretary-General be one of the two signatories. We understand that the Executive Committee resolved at its meeting held on 20 October 1975 in Cairo that the Administrative Secretary-General should be made to sign the cheques with either the President or the Treasurer.

- (e) We noted that reminder letters to members who were in arrears were only sent in March 1976. We suggest that these reminders should be sent at an earlier date so that a better result could be achieved by the end of the Association's year end.
- (f) Receipt Number 1103 dated 17 May 1976 for US\$10.00 was issued against receipt of a cheque from a member. However this amount was neither received by the Association nor credited to the Association's bank account. We suggest that official receipts of the Association should state that cheques are received subject to clearance by banks.

#### APPRECIATION

12 We are grateful to all members of the Association's staff who have assisted us in carrying out our work.

Yours faithfully

(signed) Price Waterhouse Peat & Co.



1977-02

# Consideration of Application for Subvention by the Association for the Advancement of Agricultural Science in Africa (AAASA)

Organization of African Unity

Organization of African Unity

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